



Waverley Borough Council
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To: All Councillors

When calling please ask for:
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Legal and Democratic Services
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Calls may be recorded for training or monitoring
Date: 6 September 2023

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 5 September 2023. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 13 SEPTEMBER 2023**. Members must notify Susan Sale, Executive Head of Legal and Democratic Services (Monitoring Officer) by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

Susan Sale
Executive Head of Legal and Democratic Services (Monitoring Officer)



NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

Decisions

7. TEMPORARY SHARED STAFFING ARRANGEMENTS

- I. Approve the principle of sharing staff between Guildford Borough Council and Waverley Borough Council, on a temporary basis, where appropriate to support the collaboration programme;**
- II. Delegate authority to the Joint Chief Executive, to approve, subject to a business case, future temporary staff sharing arrangements between Guildford Borough Council and Waverley Borough Council, to support the collaboration and transformation programme;**
- III. Delegate authority to the Joint Executive Head of Legal and Democratic Services to enter into an agreement between Guildford Borough Council and Waverley Borough Council for the sharing of their staff on a temporary basis.**

Reasons

- 1. To ensure that officers have sufficient agility in operational decision making to embrace opportunities that may arise regarding temporary staffing arrangements, that are likely to be beneficial to both councils in terms of cost, efficiency and skills, whilst retaining flexibility for any future longer-term arrangements brought about through the Transformation and Collaboration Programme.**
- 2. To ensure that there is a robust governance process around the sharing of staff on an interim basis, including arrangements for the sharing of costs, terminating any such agreements and resolving any disputes in a fair and transparent manner.**

8. NEW BUILD HOUSING DELIVERY - AARONS HILL, GODALMING

- I. Give delegated authority to the Executive Head of Legal and Democratic Services to approve the final form of any legal agreements and to Strategic Director (Place) to enter into the JCT Contract with the preferred contractor.**
- II. Give delegated authority to the Strategic Director (Place) to approve pre contract agreements with the preferred contractor to enable the development of the project and authorise spend in accordance with the budget.**
- III. Give delegated authority to the Strategic Director (Place) to enter into any related contractual documentation (including collateral warranties or agreements) relating to the project.**
- IV. Give delegated authority to the Strategic Director (Place) to enter into any ancillary agreements related to the project provided that these are within the project budget.**

- V. Give delegated authority to the Executive Head of Legal and Democratic Services to approve and enter into a Grant Agreement with Homes England for the provision of Rough Sleeper Accommodation and delegated authority to the Strategic Director of Place to administer the grant.**
- VI. Approve of the allocation of an additional £80k budget to be met through a combination of capital receipts and borrowing.**

Reasons

1. The Executive and Full Council have previously approved the Business Case for this site and the recommended authority is required to enter into the contract with a build contractor and approve additional budget to facilitate delivery of the new homes on this site through a JCT Design and Build Contract. Through delivery of the project there may be a requirement to enter into project related contractual documents or ancillary agreements.
2. The Waverley Corporate Strategy 2020-2025 sets out the Vision and Strategic Priorities for the Council. One of the strategic priorities is to 'provide good quality housing for all income levels.'
3. Build More, Build Better, Build for Life Affordable Homes Delivery Strategy 2022 – 2025 sets out the Council's commitment to build homes to buy or rent for households from all income levels. The strategy has been supported by evidence studies including the Waverley Housing Affordability Study 2021.
4. Delivery of 4 homes at Godalming including two to provide rough sleeper accommodation which will be grant funded in part by Homes England.

10. SUPPLEMENTARY BUDGET ESTIMATE FOR THE ROLE OF PROJECT OFFICER

The recommendations set out in the Exempt report be approved.

11. RECRUITMENT - TENANT INVOLVEMENT OFFICER GROWTH BID

The recommendations set out in the Exempt report be approved.

**For further information or assistance, please email
committees@waverley.gov.uk**